



April 7, 2020

RE: Delinquent Tax Payments during State of Local Emergency

To Business Operators Collecting Taxes on behalf of the City of Avalon:

While the City recognizes the economic challenges facing its business community, the City also relies on the tax revenues paid by visitors in the form of TOT to fund services essential to public health and safety. The City relies on businesses to faithfully report and timely remit those taxes collected on behalf of the City. All taxes collected by operators are held in trust for the account of the City until payment thereof is made pursuant to the City of Avalon Municipal Sections 3-3.407. As such, the tax collected from visitors in February should not have been impacted by the reduction in visitors during the month of March.

In order to ensure the continued collection and timely remittance of taxes, the City will **not** be providing any exemption to applicable penalties and interest for delinquent tax payments due at this time.

The City has modified its processes to allow for the payment of taxes with credit cards through the state of local emergency period. Please contact the Finance Department if you would like to pay via credit card and the Finance Department provide payment instructions once the monthly report has been received. If there are extenuating circumstances for late tax payments beyond COVID-19 business interruption, please submit a request for exemption with explanation in writing to mbaker@cityofavalon.com for my review and consideration.

Sincerely,

Matthew Baker
Finance Director